



## Jennifer Polzer

DIRECTOR, EIMERSTAHL DISCOVERY SOLUTIONS LLC

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Jen Polzer brings over 17 years of eDiscovery experience to her role as the Director of EimerStahl Discovery Solutions llc (ESDS). A leader in eDiscovery Project Management, Jen focuses on reducing the costs and risks associated with the discovery process, optimizing the use of online document review tools, providing strategic assistance throughout the lifecycle of Electronic Records and Document Management, and providing education in overall eDiscovery best practices. Jen is known for her exceptional customer service.

Prior to joining ESDS, Jen was a Senior Project Manager for QDiscovery and before that, she served as the VP of Discovery Solutions for a software company where she oversaw and managed the firm's global project management team. Throughout her career in the eDiscovery industry, Jen has worked as a consultant and specialist with several Fortune 500 companies, helping develop strong long-term relationships with clients as well as coordinating efforts across multiple operational and support teams.

Jen stays current in eDiscovery developments through teaching continued legal education and participating in professional legal organizations. She is a Relativity Certified Admin, Relativity Certified User, and a RelativityOne Pro Certified. She has served as a panelist at eDiscovery conferences, and is currently active with the Chicago Chapter for Women in eDiscovery. In addition, Jen serves as the Director at Large of Public Relations for the Association of Certified eDiscovery Specialists' Chicago Chapter.

## EDUCATION

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B.S., Winona State University

RelativityOne Certified Pro

Relativity Certified User

Relativity Certified Administrator

## ELECTRONIC DISCOVERY MANAGEMENT SOLUTIONS

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- Provides eDiscovery training sessions for legal case teams.
- Provides eDiscovery solutions to corporations and law firms which involved vendor selection, budget and cost estimations, data collection strategies, data analysis, data processing recommendations, review tool set up and preparation of review protocols, assist with negotiations of ESI court orders.
- Collaborates with global clients to implement electronic document review solutions.
- Assists law firms and corporations with implementation, rollout, strategy, and management of their electronic discovery review projects and legal hold policies and procedures.
- Oversees, coordinates and tracks project progress and workflow from inception to production for multiple projects.
- Develops recommendations, plans, status reports, cost estimates, budgets, and procedures for case-specific projects from data collection consulting, discovery, and production.
- Supported over 40 complex projects, totaling over 100 terabytes of documents, with hundreds of attorneys and litigation support personnel worldwide.
- Sold comprehensive legal technology solutions to law firms and corporations within the Chicago area. Performed above monthly sales quotas.